

LYME HERITAGE COMMISSION
January 22, 2013
MINUTES

PRESENT: Ray Clark, Adair Mulligan, Charlotte Furstenberg, regular members; Tim Cook, Laurie Wadsworth, alternates; Simon Carr, Selectperson

Absent: Jane Fant, regular member

1. **Minutes:** The November minutes were approved with one correction to item 4.
2. **Digitizing files and photos:** The Commission discussed the need to complete the background information, renaming of photo files, and transcribing of survey forms in order to get an electronic version of the survey data to Liz Hengen by the end of February. The need to get at least a preliminary hard copy of the data to David Robbins was also discussed. Charlotte volunteered to go through the files and figure out what still needed to be done. Adair volunteered to get the files from Jane, to put an electronic copy of the maps on the thumb drive and, with Tim's help, to do the remaining research in Patterns and Pieces. Ray volunteered to work on renaming the photo files from the first 2 survey days in October. Once the remaining background work has been completed, the remaining survey forms will be transcribed. Information provided by homeowners will be added at the end of the survey form.
3. **Liz Hengen:** So far Liz has been paid a total of \$5,600 (\$2,400 + \$3,200) plus mileage for conducting the survey. A total of \$16,100 was raised.
4. **Other business:** Tim reported that Chris Jenks would like copies of the photos that were taken of his house. Ray played a DVD of photos of Vivian Piper's house on Pony Hill. He donated the DVD to the Historians.
5. **Next meeting:** Tuesday, February 26, 2013 7 p.m. at the Academy Building.

Meeting adjourned at 8:09 p.m.

Respectfully submitted,

Charlotte Furstenberg